Textbooks (See syllabus for complete information.)

1. LBH = The Little, Brown Handbook, 12th edition
2. TSIS = They Say, I Say: The Moves That Matter in Academic Writing

Outline of course assignments and due dates

Week One: Sunday Aug. 26

1. Read:
   - Format Guidelines for all essays written for this course (attached).
   - Grading Guidelines for essays (attached).
2. Post to Discussion Board: Introduce yourself (not graded)

Week Two: Sunday Sept. 2

1. Quiz 1, Sentence subject/predicate: Open Sunday 5:00 am to Monday 11:30 pm
2. Read:
   - LBH Chpt. 12 “Understanding Sentence Grammar”
   - LBH Chpt. 9, “Writing an Argument”
   - LBH Chpt. 7 “Writing in Academic Situations” 170-179
   - TSIS Part 1 “They Say,” Chapters 1-3

Week Three: Sunday Sept. 9

1. Quiz 2, Phrases and clauses: Open Sunday 5:00 am to Monday 11:30 pm
2. Read:
   - TSIS Part 2 “I Say,” 4-7
   - TSIS Part 3 “Tying it All Together”
   - LBH Chpt. 4, “Writing and Revising Paragraphs”
3. Review:
   - LBH Chapter 43, “Working with Sources”
   - LBH Chapter 44, “Avoiding Plagiarism and Documenting Sources”

Week Four: Sunday Sept. 16

1. Quiz 3, Sentence types: Open Sunday 5:00 am to Monday 11:30 pm
2. W1. Writing assignment 1: Submit, Wed. 9/19, by midnight
3. Review:
   - TSIS Index of Templates pg 221+
   - LBH Chapter 46 “MLA Documentation and Format” or Chapter 51, APA source citation
   - MLA Guidelines (attached)

Week Five: Sunday Sept. 23

1. Quiz 4. Fragments, comma splices, and fused sentences: Open Sunday 5:00 am to Monday 11:30 pm
Week Six: Sunday Sept. 30
1. Quiz 5, Verb: agreement. Open Sunday 5:00 am to Monday 11:30 pm
2. W2. Writing assignment 2. Submit by Wed. 10/3, by midnight

Week Seven: Sunday Oct. 7
1. Quiz 6. Pronoun: agreement and reference. Open Sunday 5:00 am to Monday 11:30 pm
2. Post to discussion board: thesis and topic sentences for the W3 assignment by Tues. 10/9, midnight.
3. Respond to discussion board: Respond to other students’ discussion posts on W3 by Thur. 10/11, midnight.

Week Eight: Sunday Oct. 14
1. Quiz 7. Pronouns: Case. Open Sunday 5:00 am to Monday 11:30 pm

Week Nine: Sunday Oct. 21 (Oct. 22 = Last day for “W”)
1. Quiz 8. Commas: Open Sunday 5:00 am to Monday 11:30 pm
2. W3 Writing assignment 3. Submit W3 Wed. 10/24, by midnight

Week Ten: Sunday Oct. 28
1. Quiz 9, Active/passive voice. Open Sunday 5:00 am to Monday 11:30 pm
2. Post to discussion board: Thesis and topic sentences for W4 by Tues. 10/30, midnight.
3. Respond to discussion board: Respond to other students’ discussion posts on W3 by Thur. 11/1, midnight.

Week Eleven: Sunday Nov. 4
1. Quiz 10, Apostrophes, plurals vs. possessives: Open Sunday 5:00 am to Monday 11:30 pm
2. Post to discussion board: final exam testing site information by Tues. 11/6.

Week Twelve: Sunday Nov. 11
1. Quiz 11, Modifiers and mixed sentences: Open Sunday 5:00 am to Monday 11:30 pm

Week Thirteen: Sunday Nov. 18 (Thanksgiving week)
1. Quiz 12, Parallelism.

Week Fourteen: Sunday Nov. 25
1. Quiz 13 Colon and semicolon: Open Sunday 5:00 am to Monday 11:30 pm
2. Take proctored final exam: Students need to contact a testing center and schedule to take the exam between Thursday, Nov. 29, and Sat., Dec. 1 (You have three hours to take the two-part exam.)

Week Fifteen: Sunday Dec. 2
Submit completed course gradesheet, by Tues. 12/4 (You will have all grades except for your final essay exam.)