CMPS 1013: Computer Concepts and Application  
Spring semester 2011

Tentative agenda:

Jan 18-     Class Orientation and Overview (Computer Literacy)  
Jan 20-     LAB 1 - Computer Lab Orientation and Introduction to Training Sessions (access code required)  
Jan 25-     Computer History  
Jan 27-     LAB 2 - Computer Lab Orientation and Introduction to Training Sessions (access code required)  

Feb 1-      Computer components  
            Assignment # 1  
Feb 3-      LAB 3 - PowerPoint Training Session  
Feb 8-      Computer components  
            Assignment # 2  
Feb 10-     LAB 4 - PowerPoint Training Session  
Feb 15-     Internet - Ethics  
            Assignment # 3  
Feb 17-     LAB 5 - PowerPoint Practice Exam  
Feb 22-     Application Software  
Feb 24-     LAB 6 - MS Word Training Session  

Mar 1-      System Software  
Mar 3-      LAB – Lecture Test # 1  
Mar 8-      Computing Alternatives  
            Assignment # 4  
Mar 10-     LAB 7 - MS Word Training Session  
Mar 15-     Spring Break  
Mar 17-     Spring Break  
Mar 22-     Hardware performance  
            Assignment # 5  
Mar 24-     LAB 8– MS Word Practice Exam  
Mar 29-     Hardware performance  
Mar 31-     LAB 9 – MS Excel Training Session  

Apr 5-      Network and security  
Apr 7-      LAB 10 – MS Excel Training Session  
Apr 12-     Mobile Computing
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<tr>
<th>Date</th>
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<tr>
<td>Apr 14</td>
<td>LAB 11 – MS Excel Practice Exam</td>
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<td>Apr 19</td>
<td>Digital entertainment</td>
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<td>Apr 21</td>
<td>Easter Break</td>
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<td>Apr 26</td>
<td>System hardware</td>
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<td>Apr 28</td>
<td>LAB – Lecture Test #2</td>
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<td>May 3</td>
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<td>May 5</td>
<td>LAB - Final Exam</td>
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<td>May 12</td>
<td>Finals (8:00 am, makeup)</td>
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